

**DDRS ADVISORY COUNCIL**  
**4-4-12**

**PRESENT:** Richard Wherry, Mark Flegge, Jessica Wiseman, Rebecca Scherplez, Julie Bandy, Janice Gross, Satrina McDonald and Chris St. Paul

**FACILITATOR:** Tyson Runkle

**RECORDER:** Robin M. Stearns, Administrative Secretary II, Provider Relations

ISSUE	DISCUSSION	ACTION
Approval of Previous Minutes	The minutes from the March 7, 2012, meeting was approved as written.	Informational.
Waitlist Letters	Satrina McDonald presented an update on the distribution and response of the Waitlist project. There was approximately 19,000 letters mailed requesting follow-up information. The letter requested verification of their current contact information and asked if they were still interested in remaining on the waitlist. Discussion was held on the confusion some people are having in regards to the waitlist and group homes. In the event, individuals are removed from the waitlist either in error or because of some type of misunderstanding it is possible for them to be reinstated at a later date once clarification is received. Parents are to be reminded they can sign for their children.	Individuals are instructed to contact their local BDDS office if they have questions or if additional information is needed.
Waiver Metric Update	The most recent updates were distributed for review and discussion.	Informational.
Integrated Case Management System (ICMS) Update	Janice Gross was invited to the meeting to provide an update on the ICMS Development and Implementation Project. Once this system has been fully implemented it will replace the current InSite and DART systems. The focus for the past two (2) years has been “what does this system need to do?” The ICMS processes are: <ul style="list-style-type: none"> <li>• Screening</li> <li>• Intake</li> <li>• Assessment and Eligibility</li> <li>• Waitlist Process Targeting</li> <li>• Service Planning</li> <li>• Service Delivery</li> </ul> The target date for the system to go live is Summer of 2013 with full implementation in the Spring of 2014	Janice will be invited periodically to this meeting to provide updates to the council.
Self-Advocates Update	On Wednesday, April 18 <sup>th</sup> from 12:00 pm to 3:00 pm there will be a statewide Self-Advocates of Indiana (SAI) meeting at the St. Luke’s United Methodist Church located at 100 West 86 <sup>th</sup> Street in Indianapolis. There will be an important presentation by the SAI and The Arc of Indiana to talk about changes in state programs including Medicaid Waiver changes and the	Informational.

ISSUE	DISCUSSION	ACTION
	waitlist.	
Next Meeting	The next Advisory Council meeting is scheduled for May 2 <sup>nd</sup> at 10:00 a.m.	Informational.